


**Pollok Credit Union**  
 THE FUTURE OF ETHICAL BANKING

# Instruction to your Bank or Building Society to pay by Direct Debit

Please complete this form using a ball point pen and send it to:

Pollok Credit Union  
 The Wedge  
 1066 Barrhead Road  
 Glasgow  
 G53 5AB

**Originator's Identification Number**

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**Name(s) of Account Holder(s)**


**Reference Number**

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**Bank/Building Society account number**

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**Branch Sort Code**

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**Instruction to your Bank or Building Society**

Please pay Pollok Credit Union Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Pollok Credit Union and, if so, details will be passed electronically to my Bank/Building Society.

**Name and full postal address of your Bank or Building Society**

To: The Manager	Bank/Building Society
Postcode	

**Signature(s)**

<b>Date</b>

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DD12

This guarantee should be detached and retained by the Payer.



## The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Pollok Credit Union will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Pollok Credit Union or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

# Direct Debit

## BREAKDOWN

**Credit Union Member Number:** \_\_\_\_\_

**Member's Full Name:** \_\_\_\_\_

**Direct Debit Payment:** £ \_\_\_\_\_

Please choose from the following options, when this direct debit will be credited to your account:

Weekly Monday:  Weekly Tuesday:  Weekly Friday:  Fortnightly Friday:  Monthly 1<sup>st</sup>:  Monthly 15<sup>th</sup>:

Please specify how you want this payment to be disbursed:

Shares: £ \_\_\_\_\_

Loan: £ \_\_\_\_\_

Savings: £ \_\_\_\_\_

Christmas Savings: £ \_\_\_\_\_

Family Account : £ \_\_\_\_\_

First Direct Debit Payment Due: \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Official Use Only</b>	
Checked By: _____	Date: _____